

# JAY B. HALL

*PROJECT | PRODUCTION | CREATIVE  
MANAGER*

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## *Profile*

Highly motivated, results oriented individual seeking a Production, Project or Operations Management position in a creative company. Leadership ability, diverse skill set and enthusiasm would be an invaluable asset to the success of a business.

## *Does*

### Manage

Proven leader and manager in a wide variety of design and development settings. Synergistic approach to team building. Gets things done.

### Design

Unites concept, function and form. Uses arc of life experience to develop new ideas and concepts. Aesthetically chooses a less cluttered path.

### Create

Assertively exploits wide skill set to bring concepts to life. Problem solver through whole spectrum of the creation phase. Quick to adapt to new landscapes.

## *Skill Set*

Carpentry

Welding | Metal Work

CAD

Electrical

Hardware

Production Screen Printing

Woodworking

Software

Windows XP/Vista

Large format Printing

Art Mediums

Web Design

## *Experience*

### Country West Properties Senior Foreman

2010 - Current

- Renovate & restore rental properties; commercial and residential.
- Design, create and maintain signage for properties.
- Created & maintain company website.
- Proficient in all phases of construction including carpentry, electrical, plumbing and welding.
- Familiar with antisiphon valve installation, wells and septic systems.

### Grand Image, LTD Gartlab Director | Large Format Printer

2006-2010

- Manage the Digital Print Department for GI/artlab. In charge of production, order coordination, fulfillment, maintenance and media procurement while operating several Roland Digital Printers.
- Implemented management, inventory and efficiency systems integrating the Seattle office with the Phoenix studio. Used Skype & Oovoo.
- Enhanced studio efficiency via materiel management, shipping strategies and efficient production methods.
- A senior designer of product development. Developed new products on alternative substrates such as resin coated panels, water-jet cut steel and vacuum formed plastic and CNC cut materials.
- Aided in design of new facility in Seattle. Consulted on construction, electrical & networking layout.
- Art directed fellow designers on projects and ideas. As a designer, conceptualized, designed and executed innumerable works of art in many different mediums and styles. Also, introduced cost analysis and comparative studies that increased productivity, efficiency and profit margin. Greatly

increased use of studio's computer system and Web presence. Spearheaded the company's new Hospitality Division. Designed and created signage for trade shows, show rooms and offices.

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## RFA+PHX

2004-2005

### Creative Lead | Large Format Printer

- Managed the Digital Print Department for Rfa+PHX. In charge of production, order coordination, fulfillment, maintenance and media procurement while operating several Roland and Canon Digital Printers.
- Streamlined communication between the Florida office with the Phoenix Studio. Implemented new inventory control and ordering systems.
- A senior designer of product development.
- As a designer, conceptualized, designed and executed innumerable works of art in many different mediums and styles. Also, introduced cost analysis and comparative studies that increased productivity, efficiency and profit margin. Greatly increased use of studio's computer system and Internet. Expanded company's new Hospitality Division.

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## Phoenix Art Group

1987-2000

### Production Manager | Designer

- As PM & OM, prepared financial plans, cost analysis models and budgets. Consistently led company in productivity, efficiency and low turnover rates. Skillfully hit deadlines of product shipments to major customers and trade-shows under budget. Ability to communicate and motivate all levels of the workforce.
- Over 14-year tenure at PAG, a design-art company held every relevant title. Began career in frame shop, apprenticed under Master Printer Robert DeVoe in the Studio, became a principle artist, managed Frame Shop and Art Departments, coordinated traveling shows, conceived and started an extremely successful 3D-Metal Department. Proficient in welding, metal forming, woodworking, construction and fabrication. Skilled in many mediums including, but not limited to etching, screenprinting, monoprinting, lithography and woodcut.
- Served as company photographer, then supervisor as digital department expanded. Lead the transition from analog to digital photography. Familiar with large-format digital & analog photography and printing.
- Proficient in MS Office Suite, Adobe Creative Suite, Macromedia Studio MX Web Suite, SBT, Mass90 & QuickBooks. Familiar with many other programs including RIP and CAD software in the PC and Macintosh platforms. A 'quick learn' on software and computing principles. Effective understanding of networks and computer hardware.

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## *Education*

Beloit College - Beloit, Wisconsin  
B.S. Geology with emphasis in Art History